

Special Cleaning」 makes your workplace "safe and secure"

Basic Fees for 「Wipe-off Cleaning」 【Travel expenses: ¥10,000 (fixed cost) + @¥1,000~/m² × total cleaning area】

1. 「Wipe-off Cleaning」 of Frequent Human Touch place

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| (1) Fixtures, handles and knobs of furniture | (7) Elevator buttons |
| (2) Desk surfaces, drawer surfaces and armrests | (8) Vending machines |
| (3) PC keyboards | (9) Washrooms, Pantry |
| (4) Telephones | (10) Toilets including doors |
| (5) Switches for lighting | (11) PC mice, mouse pads and track balls |
| (6) Copy machines | (12) Electric water heaters, etc. |

2. Optional Cleaning

- (1) Floor surface cleaning with the disinfecting surfactant: ¥800/m² x floor area (optional)
- (2) Wipe-off cleaning of air conditioners: ¥1000~/unit (optional)

3. Preparation before cleaning

- (1) Wash hands carefully and properly
- (2) Disinfect hands and fingers carefully
- (3) Always careful of coughing
- (4) Always wear disposable face masks
- (5) Always wear disposable rubber gloves
- (6) Wear surgical goggles and caps*
- (7) Wear disposable shoe covers*

*depending on the situation



Recommended by public health centers.
(2) is effective against COVID-19 and Norovirus.

4. Wipe-off cleaning procedure and Chemical

Our procedure is based on the following sequence by using the respective chemical

- (1) Surface wiping is made by disinfectant alcohol (70~80%) absorbed in special fabric or wash sponge
- (2) Sodium hypochlorite solution (0.05%) absorbed in special fabric or wash sponge
- (3) After (1) and (2), odorless disinfectant spray to remove remaining odors of the previous procedures.



Our "Special Cleaning" is very effective for your safety and security.

@S-RB

Postal code: 160-0022
6F Shinjuku 6-chome Building
6-24-16 Shinjuku, Shinjuku-ku, Tokyo

Shin-ei Real Estate Business Co., Ltd.

Phone: 03-5287-1041 In charge: Kanaya (Sales Dept)

✉ (eigvo@s-mt.co.jp)

Work will be done at night or on weekends.

Note 1: Please appoint someone to observe procedures.

Note 2: Please turn off all electric devices and PCs.